



Local Emergency Planning Committee
For New Castle County
P.O. Box 2998
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Phone (302) 395-3633
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David Irwin, Chairman
Tom Kovach, Vice Chairman
Jacob Morente, Vice Chairman

LEPC for NCC – March Meeting

Discussion Notes

March 12, 2018

1. Call to Order At 2:36 pm, with 26 people present, Chairman Irwin determined a quorum of voting members was not present. Those present asked to move ahead with a discussion, Chairman Irwin noted that no voting can take place. A discussion took place on March 12th, 2018 of the Local Emergency Planning Committee of New Castle County.

2. Introductions Those present went around the room introducing themselves with the company, community, citizen or agency they represented. The following persons were present. (*Sign In Roster Attached*)

Voting Members: (20)

Dave Anderson – Aetna HH&L
Jeff Backus – FMC Stine Research Center
Kim Bennett – Formosa Plastics
Joe Cochran – NCC OEM
Bill Davis – EPCRA DNREC
Russ Davis – Honeywell
Ron Dietrick – Delaware City Refining/PBF
Mark Dolan – DNREC ARP / NCCIHMR Training
Babak Golgolab – Claymont Comm. Coalition/DRBA
Wayne Hopkins – DuPont Chestnut Run Plaza
David Irwin – Chairman LEPC NCC / SERC
Bill McCracken – Citizen / IT Committee
Brian McDonough – Amtrak Emgy Mgt - Transportation

Jacob Morente – LEPC NCC
Beth Neumane – Rogers Corp
Joe Rubin – WSFS Bank
Ed Shively – Hologic

Non-Voting Members: (6)

Patty Connors – Eastern Shore Natural Gas
Michael Doss – Print Pack
Chris Hodgdon – NCC OEM
Jeffery Hoffman – Delaware River & Bay Authority
Terry Pierce – American Red Cross
Al Stein - Citizen

3. Welcome Chairman Irwin introduced the meeting host, Mr. Wayne Hopkins, Fire Chief at the DuPont Chestnut Run Plaza. Chief Hopkins provided a 5 minute brief on the DuPont/Dow merger, business structure, Experimental Station and new companies within our area.

4. Agenda Chairman Irwin asked if everyone received the agenda electronically.

5. Minutes discussed from last meeting – January 22nd 2018. Unable to be approved until May's meeting, no changes or additions to January meeting minutes were offered.

6. Committee Reports

a) Finance: Chairman Irwin reported on finances since the January 22nd 2018 LEPC meeting.

Budget balance as of January 1, 2018 \$46,246.27
Expenses:

NCCIHMR - Training Support	\$ 233.13
NCCIHMR – P & T Meeting	1,500.00
Supplies	25.00
<u>LEPC Staff Fees (January & February)</u>	<u>\$13,333.34</u>

Total Expenses	\$15,091.47
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Balance as of March 1st, 2018	\$31,154.80
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b) **IT:** Bill McCracken read Information Technology Committee report.

Jake Morente has delivered the Tier II Manager training to 19 of the 21 NCC Fire Companies.

c) **DECON:** Joe Leonetti provided Decon Team report. *(attached)*

d) **Training:** Mark Dolan read Training Committee report. *(attached)*

e) **Transportation:** Chairman Irwin introduced Mr. Brian McDonough as the new Transportation Committee Chairman. Mr. McDonough is the regional emergency manager for Amtrak and based out of Philadelphia's 30th Street Station.

7. Tier II EPCRA Report

Bill Davis from DNREC EPCRA read the following report:

EPCRA Reporting Program LEPC Report – March 2018

- Annual Hazardous Chemical Inventory (Tier II) reports for 2017 with fees were due March 1st.
- During the month of January, staff from the Emergency Planning and Community Right-to-know Act (EPCRA) Reporting Program hosted a series of six workshops across the State in support of Annual Hazardous Chemical Inventory (Tier II) Reports due March 1st. Out of a total of 1069 state-wide users (responsible for over 2300 facilities), 81 attended one of the workshops. Two of the workshops were conducted jointly with a Local Emergency Planning Committee (LEPC) meeting. Two other sessions featured a bonus presentation by Erin Patterson, OSHA Area Director, to offer additional information to regulated facilities regarding Safety Data Sheets and the new hazard categories as described by the Globally Harmonized Standard (GHS) of classification and labeling. Hazardous Chemicals under EPCRA are the same as those defined by the OSHA Hazard Communication Standard.
- **Reporting Status: EPCRA 312 (Tier II) Reports**

(LEPC designations as reported by the Facility)

Current 3/5/18 RY 2017	Last Meeting 1/5/18 RY 2016	1 Year Ago 3/7/17 RY 2016	
1722	2184	2112	State Total
459	754	724	Sussex
417	472	448	Kent
734	823	806	New Castle
112	135	134	Wilmington

- **78** more reports have been submitted for RY2016 versus RY2015 by this time last year.

8.SERC Report No report. Avery Dalton was unable to attend the LEPC meeting

9. Staff Reports

- Jake Morente – read accomplishments since last meeting (*report attached*)
- Chairman Irwin – read accomplishments since last meeting (*report attached*)

10. Old Business

- 11th Annual Hazmat Training Workshop.

Dave Irwin/Mark Dolan

Dave reminded everyone this year's workshop will be held on Friday and Saturday, May 11th and 12th, 2018 at the Delaware State Fire School's Dover campus. Current registered participants were read for each day. Chairman Irwin encouraged registration sooner than later as several courses may reach capacity.

Registration, course offerings and schedule of events are available on-line at

<http://www.dema.delaware.gov/hazmat-workshop.shtml>

11. New Business

- Chairman Irwin called Mr. Al Stein to the front of the room for a recognition award. Al recently retired as Transportation Committee Chairman for the LEPC of NCC after many years of dedication and commitment. Al brought more than 32 years of hazardous materials experience with his history at DuPont's Chambers Works Plant in New Jersey.

12. Any other Business

***Next Meeting – Monday, May 14th, 2018 2:30 pm – Delaware State Fire School – New Castle Division,
2311 MacArthur Drive New Castle, DE 19720***

Host: Miller Environmental Group

13.Adjournment – Discussion adjourned at 3:16 PM.

Recorded and submitted, J. Morente

**LOCAL EMERGENCY PLANNING COMMITTEE
For NEW CASTLE COUNTY
SIGN IN SHEET**

HOST: DuPont Chestnut Run Plaza

LOCATION: Delaware State Fire School - New Castle Branch

DATE: March 12, 2018

2018/2019 SERC Approved VOTING MEMBERS: 38

Name	Representation	Signature
Anderson, David	Community At-Large	David C. Anderson
Armstrong, Rob	Miller Environmental Group	
Backus, Jeff	FMC Stine Research Center	Jeff Backus
Barrish, Bob	Community At-Large	
Bennett, Kim	Formosa	Kim Bennett
Cartier, John Councilman	NCC Council, District 8	
Cochran, Joseph	NCC Emergency Management	Joseph Cochran
Dalton, Avery	DEMA	
Davis, Bill	DNREC - EPCRA	Bill Davis
Davis, Russ	Honeywell	Russ Davis
Dietrick, Ron	Delaware City Refining	Ron Dietrick
Dolan, Mark	DNREC -ARP	Mark Dolan
Ennis, David H.	LEPC	
Fox, Robert	State Fire Marshall	
Gladle, Mike	University of Delaware	
Golgotab, Babak	Claymont Community Coalition	Babak Golgotab
Hanson, Mark	DuPont Experimental Station	
Hopkins, Wayne	DuPont Chestnut Run	Wayne Hopkins
Irwin Jr., David	NCC LEPC	David Irwin Jr.
Jefferson-Hawkins, Sharon	American Red Cross	
Kelly, William	Energy Transfer	
Kovach, Tom	NCC LEPC	
Krueger, Lynn	Duffield Associates	
Leonetti Sr., Joseph	Saint Francis Healthcare	
Logemann, Mark Asst. Chief	NCC EMS	
Lopresti, Steven	Lewis Environmental	
McCracken, Bill	Public Member	William McCracken
McDonough, Brian	Amtrak	Brian McDonough
McDowell III, Harris, Senator	Senator, 1 st District	

Morente, Jacob	NCC LEPC	<i>Jul 2, 2011</i>
Neumane, Beth	Rogers Corporation	<i>[Signature]</i>
Nichols, Mike	Chesapeake Utility	
Perkins, Rick	Public Health	
Philips, Mike	WDEL	
Rubin, Joseph	WSFS Bank	<i>Joseph B. Rubin</i>
Shively, Edwin	Hologic	<i>Edwin Shively</i>
Stevenson, Charles	Sussex County LEPC	
Verdi, John	BASF	

NON-VOTING MEMBERS: 23

Name	Representation	Signature
Chambers, Tara	DNREC	
Brennan, Jerry	DSFS	
Bridinger, Dave	Chesapeake Utility	
Carpenter, Jr., Dave	NCC Emergency Management	
Cenci, Kenneth	DNREC - ARP	
Crowe, Ira, Colonial	31 st CST	
Dodge, Tim	GE Aviation	
Doss, Michael	Print Pack	<i>Michael Doss</i>
Farkas, Steve	Chesapeake Utility	
Golner, Erin	Addiction Non-profit	
Ingram, Chad	DSFS	
Keating, Kevin	DuPont ESL	
Pierce, Terry	American Red Cross	<i>Terry Pierce</i>
Reneberg, Jon	Aero Tech	
Reyburn, Don	Lewis Environmental	
Reynolds, Philip	Miller Environmental Group	
Schuller, Eric	DNREC	
Wardwell, Todd	USCG	
Woods, Tim	Solenis	
Zuale, Dave	Hologic	

OTHER ATTENDEES

Name	Representation	Signature
<i>Albert L. Stein</i>		<i>Albert L. Stein</i>
<i>Michael Doss</i>	<i>PRINTPACK</i>	<i>Michael Doss</i>
<i>Patty Connors</i>	<i>Eastern Shore Natural Gas</i>	<i>Patty Connors</i>
<i>Jeffrey S. Hoffman</i>	<i>DRBA</i>	<i>Jeffrey S. Hoffman</i>
<i>Chris Hodgson</i>	<i>NCC OEM</i>	<i>Chris Hodgson</i>

New Castle County Special Operations Hazmat/Decon Team

Report to the LEPC March 12, 2018

The Hazmat /Decon Team responded to the following since January 2018

1. February 20, 2018 - Joint NCCIHMRA and Hazmat /Decon Team Training.

This was a training class to merge the NCCIHMRA with the Hazmat/Decon Team on all Hazmat responses. The training consisted of familiarization of all the Hazmat apparatus, equipment and the set-up of the decontamination corridor. All NCCIHMRA members were also fit tested for the Draeger SCBA's.

2. February 25, 2018 – 800 Darley Road, the Darley Road CSX bridge, Train reported of hitting the railroad bridge. Units were staged at the church at 801 Darley Road, and subsequently released by the Incident Commander with no service needed.

Respectfully submitted,

Joe Leonetti, Team Leader



Monday, March 12th, 2018

NCC INDUSTRIAL HAZARDOUS MATERIALS RESPONSE ALLIANCE

NCCIHMRA TRAINING COMMITTEE REPORT TO LEPC FOR NCC

The New Castle County Industrial Hazardous Materials Response Alliance Training Committee did conduct one training session between the January 22nd, 2018 and the March 12th, 2018 LEPC for NCC meetings.

Training Session I was the "Decon 101 Evolutions" joint training led by Chief Joseph Leonetti, Special Ops 100, with the New Castle County Special Operations Hazardous Materials Decontamination Team, Belvedere Hazmat 30 and DNREC Emergency Response Team held at the Mill Creek Fire Company's Old Fire Station 21 (3900 Kirkwood Highway) on Tuesday evening, February 20th, from 5:30 pm to 9:00 pm (3.5 hrs). Training Session I included (a) notification, identification and response protocols; (b) apparatus familiarization with Hazmat 16, Hazmat 14, Hazmat 30, Decon 1 and Hazmat Support 14; (c) technical decontamination line set-up; and (d) Delaware State Fire School concurrently administered annual Draeger SCBA respirator fit testing. Forty-six (46) hazardous materials first responders attended.

The NCCIHMRA Training Committee has the remaining CY2018 training sessions scheduled:

- Training Session II: Safe Transportation Training Specialists (STTS Instructors Dave Wolfe and Michael Moore) "High Pressure Bulk Tank Trailers" emergency response workshop with MC-331 and MC-338 training prop replicas conducted at the Elsmere Fire Station 16 on Friday, April 13th & repeated on Saturday, April 14th, from 8:00 am to 4:30 pm (8 hrs);
- Training Session III: Eleventh Annual State of Delaware Hazardous Materials Training Workshop hosted by the Delaware State Fire School's Dover Center on Friday, May 11th & Saturday, May 12th, from 8:00 am to 5:00 pm (8 hrs);
- Training Session IV: Chemically Speaking Instructor Eugene Ngai's "Responding to Transportation Incidents Involving Pyrophoric Gases/Liquids or Dangerous When Wet Materials" course with live-burn field demonstrations conducted at the Delaware State Fire School's New Castle Center on Wednesday evening, June 6th from 5:30 pm to 9:30 (4 hrs);
- Training Session V: NCCIHMRA Instructor Darryl Meade's "Scintillating Screwy-Louie Hazmat Field Drill" with the DNREC ERT, the NCC Special Operations Hazmat Decon Team, and Belvedere Hazmat 30, on Wednesday evening, September 5th held at the Delaware State Fire School's New Castle Center from 5:30 pm to 9:00 pm (3.5 hrs);
- Seventeenth Annual NCCIHMRA Planning & Training Meeting hosted by the Elsmere Fire Company at Fire Station 16 on Wednesday evening, November 7th.

Submitted by:
Mark Dolan
NCCIHMRA Training Committee

Local Emergency Planning Committee for New Castle County
Vice-Chairman Activity Report – Jacob Morente

March 12th, 2018

SERC & Tier II:

1/22/2018	Attended the LEPC for NCC's Steering Committee Meeting
1/22/2018	Record minutes at the LEPC for NCC's January meeting at the Delaware State Fire School, New Castle division. Prepared minutes and distributed to email list.
1/25/2018	Attended DNREC's EPCRA Tier II Manager Workshop & OSHA Presentation at Lukens Drive (New Castle)
3/7/2018	Attended quarterly SERC Meeting, D.S.F.S. Dover, DE
3/1/2018	Prepared LEPC for NCC's quarterly report to the SERC

Site Assessments & Plan Reviews: (2 facility visit conducted this period)

1/24/2018	Middletown Water Treatment (Middletown) 4 suggestions / considerations
2/13/2018	Nemours/DuPont Children's Hospital (Wilmington) 5 suggestions/considerations

Outreach:

1/4/2018	Provided contacts and introductions
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Fire Service Liaison:

2/1/2018	Attended NCC Fire Chief's Association meeting at Port Penn Fire Co
2/13/2018	Provided Tier II Manager orientation and access training to Cranston Heights Fire Co.
2/13/2018	Provided Tier II Manager orientation and access training to Hockessin Fire Co.
3/6/2018	Provided Tier II Manager orientation and access training to Holloway Terrace Fire Co.

Completed Tier II Manager orientation and access training to 19 of 21 NCC Fire Companies

NCCIHMRMRA & Training:

1/25/2018	Participated in DNREC's EPCRA Tier II Manager facility submission training & OSHA presentation at Lukens Drive in New Castle
2/15/2018	Prepared a meeting minutes outline for planning meeting #6 of the 11 th Annual Hazardous Materials Training Workshop, Delaware State Fire School, New Castle
2/20/2018	Scheduled and delivered dinner meal and participated in NCCIHMRMRA training on Tuesday, February 20 th , 2018 'Decon 101 Evolutions' and annual Drager Fit Testing at the Old Mill Creek Fire Co, Kirkwood Hwy
2/26/2018	Transcribed and distributed minutes for the 11 th Annual Hazardous Materials Training Workshop planning meeting #6, Delaware State Fire School, New Castle

David Irwin
Activity Report – Items Accomplished
January 9, 2018 – March 12, 2018

SERC Activities:

- Represented the LEPC at the March 7th SERC meeting
- Facilitated the 11th Annual HazMat Training Workshop Planning Committee meeting (2/15)
- Developed and submitted FY 2019 LEPC budget to the Finance Committee (2/1)
- Developed and submitted FY 2019 LEPC Work Plan to the Finance Committee (2/1)
- Developed and submitted CY 2017 LEPC Performance Report to the Finance Committee (2/1)
- Developed and submitted FY 2019 IT Committee budget to the Finance Committee (2/6)
- Developed and submitted FY 2019 IT Committee Work Plan to the Finance Committee (2/6)
- Developed and submitted CY 2017 IT Committee Performance Report to the Finance Committee (2/6)
- Represented the LEPC at the SERC Planning & Training Committee Meeting (2/15)
- Launched HazMat Training Workshop registration process (2/14)

Emergency Response Plan Reviews and Facility Visits:

- No Activity this period

Exercise Status:

- No Activity this period

NCCIHMR:

- Participated in “**Decon 101 Evolutions**” with the NCC Hazmat Decon Team, NCCIHMR, DNREC ERT and Belvedere Hazmat 30.
- Secured Chemically Speaking “Pyrophoric Material” Training Contract and submitted information to DEMA
- Confirmed STTS High Pressure training and provided information to DEMA

Outreach Initiatives:

- Represented the LEPC for NCC at four LEPC meetings, Kent County (1/9), Sussex (1/11, 3/8) and Wilmington (1/12) meetings.
- Represented the LEPC for NCC at the DC CAER meeting (1/11)
- Represented LEPC at two (2) Delaware City Refining CAP meetings (1/9, 2/13),

Additional Activities:

- Developed Workshop Presenter contact information document for DEMA
- Worked to identify new Transportation Committee Chair
- Delivered 150 Emergency Preparedness brochures to the Claymont Community Center
- Documented three Hazardous Material reportable release reports in accordance with EPA regulations
- Served as a subject matter expert to six companies